## **NOTICE OF MEETING**

## MISSION BEND MUNICIPAL UTILITY DISTRICT NO. 1 HARRIS AND FORT BEND COUNTIES, TEXAS

The Board of Directors of Mission Bend Municipal Utility District No. 1 will hold a regular meeting on Monday, February 17, 2025, at 6:00 p.m., at the Chelford City Regional Wastewater Treatment Facility, 15027 Alief-Clodine Road, Houston, Texas 77082, to discuss and, if appropriate, act upon the following items:

- 1. Public comments.
- 2. Approve Minutes.
- 3. Financial and bookkeeping matters, including:
  - a. payment of bills, review of investments, and budget comparison;
  - b. budget for fiscal year end March 31, 2026; and
  - c. discuss Association of Water Board Directors winter conference, approve reimbursement of eligible expenses, and authorize attendance at summer conference.
- 4. Annual Report regarding Post-Issuance Compliance Policy.
- 5. Accept annual disclosure statements for Investment Officer and bookkeeper.
- 6. Tax assessment and collections matters, including delinquent tax collections, installment agreements, and payment of tax bills.
- 7. Adopt Resolution Concerning Exemptions from Taxation.
- 8. Operation of District facilities, including billings, repairs and maintenance, customer correspondence, meter replacement, and message language on water bills.
- 9. Hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
- 10. Engineering matters, including authorize design; approve plans and specifications and authorize advertisement for bids; review bids and award contracts; approve pay estimates, change orders, and final acceptance; and direct engineer to notify insurance company of new facility, as appropriate, for construction in the service area, including:
  - a. capital improvement projects, pay estimates and change orders, including:
    - i. generator addition to the water plant;
    - ii. electrical upgrades at water plant no. 1;
    - iii. electrical upgrades at water plant no. 2;
    - iv. sanitary sewer televising/rehabilitation; and
    - v. chloramine conversion at the water plants.
  - b. development within the District;
  - c. deeds and easements, consents to encroachment, requests for service, or utility commitment letters;
  - d. Mission Bend Integrated Water System;

- e. Chelford City Regional Wastewater Treatment Facility matters; and
- f. GIS system.
- 11. Review and approve payroll contract, if appropriate.
- 12. Adopt Resolution Adopting Covered Applications Policy.
- 13. Phase II Small MS4 General Permit and Storm Water Management Plan, including status of compliance, necessary training, and public comment.
- 14. from Directors and District consultants.



Attorney for the District
Attorney for the District