


NOTICE OF MEETING
MISSION BEND MUNICIPAL UTILITY DISTRICT NO. 1
HARRIS AND FORT BEND COUNTIES, TEXAS

The Board of Directors of Mission Bend Municipal Utility District No. 1 will hold a regular meeting on **Monday, March 17, 2025, at 6:00 p.m.**, at the Chelford City Regional Wastewater Treatment Facility, 15027 Alief-Clodine Road, Houston, Texas 77082, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. Approve Minutes.
3. Authorize auditor to conduct audit for fiscal year end March 31, 2025.
4. Review website proposals and authorize appropriate action.
5. Financial and bookkeeping matters, including:
 - a. payment of bills, review of investments, and budget comparison; and
 - b. adopt budget for fiscal year end March 31, 2026.
6. Tax assessment and collections matters, including delinquent tax collections, installment agreements, and payment of tax bills.
7. Approve Seventh Amendment to Agreement for Services of Tax Assessor/Collector.
8. Operation of District facilities, including:
 - a. billings, repairs and maintenance, customer correspondence, meter replacement, and message language on water bills;
 - b. conduct Annual Review of Drought Contingency Plan; and
 - c. review Critical Load Spreadsheet for District's facilities and authorize annual filing.
9. Hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
10. Approve First Amendment to Professional Service Contract for operations.
11. Engineering matters, including authorize design; approve plans and specifications and authorize advertisement for bids; review bids and award contracts; approve pay estimates, change orders, and final acceptance; and direct engineer to notify insurance company of new facility, as appropriate, for construction in the service area, including:
 - a. capital improvement projects, pay estimates and change orders, including:
 - i. generator addition to the water plant;
 - ii. electrical upgrades at water plant no. 1;
 - iii. electrical upgrades at water plant no. 2;
 - iv. sanitary sewer televising/rehabilitation; and
 - v. chloramine conversion at the water plants.
 - b. development within the District;

- c. deeds and easements, consents to encroachment, requests for service, or utility commitment letters;
 - d. Mission Bend Integrated Water System;
 - e. Chelford City Regional Wastewater Treatment Facility matters;
 - f. review Emergency Preparedness Plan and authorize filing of updates, if necessary; and
 - g. GIS system.
12. Phase II Small MS4 General Permit and Storm Water Management Plan, including status of compliance, necessary training, and public comment.
13. from Directors and District consultants.





Attorney for the District
Attorney for the District