

MINUTES
MISSION BEND MUNICIPAL UTILITY DISTRICT NO. 1

May 18, 2026

The Board of Directors (the "Board") of Mission Bend Municipal Utility District No. 1 (the "District") met in regular session, open to the public, on the 18th day of May, 2026, at the Chelford City Regional Wastewater Treatment Facility, 15027 Alief-Clodine Road, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Deborah B. Cupples	President
Kay Haynie	Vice President
Carol McDonald	Secretary
Mike Alderfer	Assistant Vice President
Carl S. Roecker	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also present at the meeting were Justin Wagner of Touchstone District Services ("Touchstone"); Mary Ann Mihills of Municipal Accounts & Consulting, L.P. ("MAC"); Carlous Smith of Si Environmental, LLC ("Si"); Cameron Brown of Assessments of the Southwest, Inc. ("ASW"); Jolie Craft of Vogler & Spencer Engineering, Inc. ("Vogler"); and Audrey Briscoe, and Jakayla Canaday of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

Director Cupples offered any members of the public attending the meeting the opportunity to make a public comment. There being no members of the public requesting to make a public comment, Director Cupples moved to the next agenda item.

MINUTES

The Board considered approving the minutes of the April 20, 2026, regular meeting minutes. After review and discussion, Director Haynie moved to approve the minutes. Director Roecker seconded the motion, which passed unanimously.

2026 DIRECTORS ELECTION

The Board considered approving a Certificate of Election, reflecting the election of Kay Haynie and Deborah B. Cupples to the Board of Directors of the District, each for a four-year term.

Ms. Briscoe then reviewed the Sworn Statement and Oath of Office for Directors Haynie and Cupples

After review and discussion, Director Cupples moved to: (1) approve the Certificate of Election and the distribution of same to Directors Haynie and Cupples; (2) approve the Sworn Statement and Oath of Office of Directors Haynie and Cupples and direct that the Oaths of Office be filed with the Secretary of State of the State of Texas; and (3) direct that all approved documents be filed appropriately and retained in the District's official records. Director Haynie seconded the motion, which passed unanimously.

RE-ORGANIZE THE BOARD OF DIRECTORS AND AUTHORIZE EXECUTION OF DISTRICT REGISTRATION FORM

The Board considered reorganizing the Board of Directors. Following the discussion, the Board concurred to retain their current positions.

Ms. Briscoe stated the District Registration Form must be filed with the TCEQ to show the updated Director Terms. After discussion, Director Alderfer moved to authorize ABHR to file the District Registration Form with the TCEQ. Director McDonald seconded the motion, which passed unanimously.

CYBERSECURITY AND ARTIFICIAL INTELLIGENCE TRAINING REQUIREMENTS

Ms. Briscoe reviewed a memorandum regarding annual cybersecurity and artificial intelligence training requirements for local government employees and elected and appointed officials. She stated that the required training should be completed and reported to ABHR prior to the August 31st deadline for reporting compliance to the Texas Department of Information Resources ("DIR"). Following review and discussion, the Board directed the required persons to complete their certified training programs and report their completion to ABHR for reporting to DIR by August 31st.

UPDATE ON WEBSITE MATTERS AND AUTHORIZE APPROPRIATE ACTION

Mr. Wagner distributed and reviewed the website report, a copy of which is attached. Discussion ensued regarding the number of visitors to the site, website content requirements, and additional communication content to be added to the website. Mr. Wagner proposed two articles for future website publications. The articles would provide residents with seasonal information regarding mosquito control tips and summer safety awareness.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Mihills distributed and reviewed the bookkeeper's report, including a summary of investments and a list of checks presented for approval, a copy of which is attached.

Ms. Mihills highlighted check no. 5440 in the amount of to Si Environmental for generator preventive maintenance, fire hydrant repairs, and tap line repairs completed during the month.

Ms. Mihills reported that check no. 5447 to McDonald and Wessendorff for the District's insurance policy renewals was previously approved by the Board in the amount of \$20,471.00.

After review and discussion, Director Haynie moved to approve the bookkeeper's report, the summary of investments, and payment of the bills. Director Roecker seconded the motion, which passed unanimously.

TRAVEL REIMBURSEMENT GUIDELINES AND ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") SUMMER CONFERENCE

The Board discussed fees of office and expenses in connection with the AWBD summer conference. After review and discussion, Director Roecker moved to authorize directors attending the AWBD summer conference to receive reimbursement of three hotel nights, reasonable meals, mileage plus 10%, and three Director per diems. Director Haynie seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Mr. Brown distributed and reviewed the tax assessor/collector's report, including the delinquent tax roll, a copy of which is attached. He stated that 93.81% of the 2025 taxes had been collected as of April 30, 2026. Following review and discussion, Director Haynie moved to approve the tax assessor/collector's report and payment of the tax bills. Director Roecker seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES

Mr. Smith presented the operator's report, a copy of which is attached. He reviewed general maintenance and repairs that have occurred since the last meeting, along with the Integrated Water System report included in the operator's report. Mr. Smith reported that water accountability for the previous month was 91.36%.

Mr. Smith reported on the completion of the installation of flushing valves on abandoned water lines. He reported on four commercial water meter repairs, two fire

hydrant replacements, and restoration work following concrete disruption during prior utility repairs.

Mr. Smith then reviewed the Consumer Confidence Report ("CCR"), a copy of which is attached, regarding the quality of the District's water and stated that it will be filed with the Texas Commission on Environmental Quality and distributed to District residents by July 1, 2026.

After review and discussion, Director Alderfer moved to: (1) approve the operator's report; and (2) approve the CCR and authorize it to be distributed to the District's residents and direct that the report be filed appropriately and retained in the District's official records. Director Roecker seconded the motion, which passed unanimously.

HEARING ON TERMINATION OF WATER SERVICE

Mr. Smith presented to the Board a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board to explain, contest, or correct the utility service bill and to show reason why utility service should not be terminated for the reason of non-payment. Mr. Smith also requested Board approval to send closed accounts to collections. Following review and discussion, Director Alderfer moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records and send closed customer accounts to collections. Director Roecker seconded the motion, which passed unanimously.

ENGINEER'S REPORT

Ms. Craft distributed and reviewed the engineer's report, a copy of which is attached. She updated the Board regarding development in the District and reviewed repairs and maintenance of District facilities since the last meeting.

Ms. Craft updated the Board on the electrical upgrades at Water Plant Nos. 1 and 2, reporting that the projects are nearing completion, with the final punch list from March 5, 2026, to be completed. She reported improvements at Water Plant No. 2 regarding the booster pump, which now operates at an average of 7 starts per hour, down from 17. The goal is to achieve a maximum of 6 starts per hour. The contractor and operator are collaborating to resolve the remaining issues.

Ms. Craft provided an update to the Board on the Chloramine Conversion project at Water Plant Nos. 1 and 2. The contractor began work at Water Plant No. 2 but paused

due to the discovery of an abandoned windstream cable, pending verification of its status. In the meantime, construction will proceed at Water Plant No. 1.

Ms. Craft provided an update regarding the West Harris County Regional Water Authority (WHCRWA).

Ms. Craft stated that the integrated water system's next meeting is tentatively scheduled for June 29, 2026.

Following review and discussion, Director Haynie moved to approve the engineer's report. Director Cupples seconded the motion, which passed unanimously.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS

Ms. Briscoe provided an update regarding the Fort Bend Subsidence District ("FBDS") Water Conservation School Program. Following discussion, the Board decided to participate in the program and sponsor 100 sponsorships at the District's preferred schools as designated to FBSD. Director Haynie moved to authorize ABHR to confirm Sponsorship with FBSD. Director Cupples seconded the motion, which passed unanimously.

The Board noted its next regular meeting date will be June 15, 2026, at 6:00 p.m. at the Chelford City Regional Wastewater Treatment Facility.

There being no further business to come before the Board, the meeting was adjourned.




Secretary, Board of Directors

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